

Minutes
Undergraduate Academic Affairs Subcommittee
February 14, 2019

Members in Attendance: M. Allen, D. Barbeau, G. Barker, E. Blessing, M. Bultas, E. Carnaghan, R. Cole, J. Haugen, A. Rellergert, D. Sleet, K. Thatcher, and R. Wood

Guest in Attendance: None

Call to Order: R. Wood called the meeting to order at 9:03 am.

Approval of Minutes from the January 17, 2019 Meeting: Minutes from the January 17, 2019 meeting were unanimously approved after the statement for DCHS – Accelerate HIM – Law we stated that the in any case in the future where there are substantial changes it should go back to the Dean for signature.

ABM Proposal for French: - No further discussion. Passed unanimously.

AMB Proposal for Spanish: - No further discussion. Passed unanimously

3+3 Accelerated American Studies BA/JD Program: - No further discussion. Passed unanimously

Delivery of SLU Programs in Madrid Agreement: - No further discussion. Passed unanimously.

Program Closure Form:

- Clarity on when the program will close, when is the last day to enroll in program.
- Departmental Vote in support of closure
- Dr. Wood will show to the Deans, Angie to send to GAAC electronically. Gary to receive and send out to his one faculty member that is going to use this.

Registrar Policies:

- Substantial rewrite to the attendance policy.
 - Extended absences – regarding options – Jay to redo this area
 - Short-term absences – repeat whether excused authorized or at the instructor’s discretion. Instructors have the authority to excuse short term absences.
 - Second sentence add the word be before administratively withdrawn
 - New heading – Absences – instructors have the authority to excuse absences.
- Documentation for short term absences may be required at the instructor’s discretion. In the event that several classes have been missed. Instructors have the authority to excuse absences whether for authorized activities or other reasons.
- Clarification for pepband and dancers – we are punting to athletics – Athletics will need to produce an authorize letter.

- All absences languages are all in one spot – athletics, short term, legal obligation, religious holiday and bereavement all in one area.
- Religious Holiday Observance – last sentence – need to add the word drop – to add/drop period
- page 2 – in regard to absences – item number 1 – should be obtain – not obtaining.
- Jay asked if we need more faculty feedback on attendance policy or can we go ahead and vote – committee said they think the changes have been made and faculty are happy that we are getting this in place. – No further discussion – Passed unanimously
- Credit by Examination – just added Defense Language institute – No further discussion – passed unanimously
- Grade Appeal – Shortened deadlines for graduating students – No further discussion – passed unanimously
- In-progress Grade – new rules around IP grades – mirrors incomplete grade policies – No further discussion – passed unanimously
- Jay advised he has 4 more – 1) update to academic standing – where if a student has 2 or more incompletes will be on probation 2) Administrative withdrawal for non-academic reasons (pull this one out just for the committee) 3) Registration procedures and 4) Second Bachelors Degree – these are in the next packet that Jay will send out and everyone can share with colleagues and solicit feedback immediately.

Announcements:

- Was asked to put the 0 to 1 credit hour on the agenda
- Course Consistency Policy that was brought to attention – passed by Deans
- Debbie discussed waitlist policy – they met 3 times – she will draft something and send out
- Gary still discussing the word “scholar” – doing an inventory, but moving very slowly

No Registrar Report:

- Nothing to report

Meeting adjourned at 10:13 am