



# UAAC & GAAC Proposal for a New Certificate Program

Requesting College(s)/School(s)/Center(s): **School of Education**

Requesting Department(s): **Educational Studies**

<b>Academic Award:</b>	<input checked="" type="checkbox"/> Certificate
<b>Academic Level:</b>	<input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate <small>(includes all Post-Baccalaureate, Post-Master's, Post-Doctoral and Professional certificate programs)</small>
<b>Title:</b>	<b>Certificate in Inclusive Practice</b>
<b>Program Start Term</b>	<input checked="" type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Other

SLU Approval Authority	Signature	Date
Department Chair	<i>Jennifer Buehler</i>	10/25/19
College/School/Center Curriculum Committee Chair	<i>Jennifer Buehler PP Jody Wood</i>	10/25/19
College/School/Center Dean	<i>Gary W. Root</i>	10/25/19
Chair, UAAC/GAAC		
Council of Academic Deans and Directors		
Provost		
Chair, Academic Affairs Committee of the University Board of Trustees	Not Needed	n/a
Chair, University Board of Trustees	Not Needed	n/a

HLC Approval Date: \_\_\_\_\_

U.S. Department of Education Title IV Eligibility Approval Date: \_\_\_\_\_

## o STUDENT LEARNING OUTCOMES AND ASSESSMENT PLAN

**Note:** You are strongly encouraged to work with the University Assessment Coordinator (977-4189 or thatcherk@slu.edu) as you develop this portion of the proposal. The University Assessment Coordinator can help you establish appropriate student learning outcomes, methods for measuring student progress and using the data to inform program improvement, and assist with all facets of academic assessment.

### 4.1 Student Learning Outcomes Assessment Plan

Complete the table below to provide an overview of your plan to assess student progress toward achievement of desired program-level learning outcomes. Note that results of evaluations of student performance against each learning outcome identified below will be reviewed as part of all college/school/center-level and University-level program reviews.

**NOTE:** The student learning outcomes listed below are identical to those we have created for our proposed Master's degree in Education Principles and Practices. This is an intentional decision since coursework taken for each of our proposed certificate programs constitutes half of the master's degree coursework. Thus we have designed our certificate programs to achieve the same learning outcomes as the Master's degree.

<p><b>Program-Level Student Learning Outcomes</b></p> <p><i>What are the most important (no more than five) specific learning outcomes you intend for all program completers to be able to <u>achieve and demonstrate</u> upon completion of the program?</i></p>	<p><b>Evaluation Method</b></p> <p><i>How will students document/demonstrate their performance toward achievement of the learning outcomes? How will you measure student performance toward achievement of the learning outcomes?</i></p> <p><i>Describe any use of <u>direct</u> measures: capstone experiences/courses, standardized exams, comprehensive exams, dissertations, licensure exams, locally developed exams, portfolio reviews, course-embedded assessments, etc.</i></p> <p><i>Describe any use of <u>indirect</u> measures: student, alumni or employer surveys (including satisfaction surveys); exit interviews/focus groups with grads; retention/transfer studies; graduation rates; job placement/grad school admission rates; etc.</i></p>	<p><b>Use of Assessment Data</b></p> <p><i>How and when will student performance data be analyzed and then used to "close the assessment loop" and inform <u>program improvement</u>? How will you document that?</i></p>
<p><b>EXAMPLE:</b></p> <p>1. Demonstrate a thorough understanding of ethical problems being addressed in an individual case or class of cases.</p>	<p><b>EXAMPLE:</b></p> <p><b>Direct Measures:</b></p> <ol style="list-style-type: none"> <li>The following courses in the program specifically require formal case analyses designed to elicit direct evidence of student development toward this outcome: BUS 500, BUS 522, BUS 600</li> <li>Embedded in the mid-term and final exams in certain required courses (BUS 550, MGMT 503, BUS 650) will be questions designed specifically to provide data enabling faculty and program administrators to evaluate student progress toward this outcome.</li> </ol> <p><b>Indirect Measures</b></p> <ol style="list-style-type: none"> <li>End-of-course student surveys will solicit self-evaluations of their development in the context of this outcome.</li> </ol>	<p><b>EXAMPLE:</b></p> <p>Assessment results will be analyzed annually against a standard rubric by the program director and a small team of faculty; recommendations for curriculum, pedagogy and/or assessment revisions will be made to the department faculty on an annual cycle that allows for appropriate implementation.</p> <p>Reviews of the impact of any such program changes will also be conducted annually, and the records of those reviews will be maintained by our department assessment coordinator.</p>

	<p>2. <i>Alumni surveys (administered one and five post-graduation) will solicit from graduates self-evaluations of their continued development in the context of this outcome, and will particularly focus on how the program has impacted professional competency.</i></p>	
<p>1. <b>Analyze professional literature:</b> <i>Students will be able to explain how theories and research focusing on positive behavior interventions can be used to raise academic achievement, improve the learning environment, and reduce challenging behaviors.</i></p>	<p><b>Direct Measures:</b></p> <ul style="list-style-type: none"> <li>• Book club assignment in EDSP 5100: <i>Comparative Theories and Practices to Address Challenging Behaviors</i></li> <li>• Article critique assignment in EDSP 5200 <i>Mental Health Literacy for Educators</i></li> </ul> <p><b>Indirect Measures:</b></p> <ul style="list-style-type: none"> <li>• Alumni surveys</li> </ul>	<p><i>The data for each learning outcome will be gathered via course assignment rubrics, capstone project rubrics, feedback forms, and surveys.</i></p> <ul style="list-style-type: none"> <li>• <i>Course assignment rubrics will be developed by individual course instructors and vetted during monthly Educational Studies faculty meetings.</i></li> <li>• <i>Capstone rubrics, feedback forms, and alumni surveys will be developed by the faculty leaders in each certificate area and vetted during monthly Educational Studies faculty meetings</i></li> </ul> <p><i>Data will be housed on the SOE assessment dashboard and analyzed annually by the program director and faculty members at SOE Moving Forward Day in October. Program changes recommended by the faculty will be reported to the dean, implemented by the program director, and reevaluated annually.</i></p>
<p>2. <b>Apply knowledge and practice to solve problems in local educational contexts:</b> <i>Students will be able to design system-leveled support and classroom-leveled strategies to promote inclusive practices in a specific educational context.</i></p>	<p><b>Direct Measures:</b></p> <ul style="list-style-type: none"> <li>• Classroom climate professional resource guide assignment in EDSP 5100: <i>Comparative Theories and Practices to Address Challenging Behaviors</i></li> <li>• Differentiated instruction case study assignment in EDSP 5350 <i>Differentiated Instruction: Theories and Practice</i></li> <li>• Educator resource notebook assignment in EDSP 5400 <i>Teaching Everyone: Identifying Supports for Educational Access</i></li> <li>• Professional Practitioner Plan/Professional Forum</li> </ul> <p><b>Indirect Measures:</b></p> <ul style="list-style-type: none"> <li>• Alumni surveys</li> </ul>	<p><i>The data for each learning outcome will be gathered via course assignment rubrics, capstone project rubrics, feedback forms, and surveys.</i></p> <ul style="list-style-type: none"> <li>• <i>Course assignment rubrics will be developed by individual course instructors and vetted during monthly Educational Studies faculty meetings.</i></li> <li>• <i>Capstone rubrics, feedback forms, and alumni surveys will be developed by the faculty leaders in each certificate area and vetted during monthly Educational Studies faculty meetings</i></li> </ul> <p><i>Data will be housed on the SOE assessment dashboard and analyzed annually by the program director and faculty members at SOE Moving Forward Day in October. Program changes recommended by the faculty will be reported to the dean, implemented by the program director, and reevaluated annually.</i></p>
<p>3. <b>Communicate with stakeholders to effect educational change:</b> <i>Students will be able to develop action plans for engaging with educational stakeholders in local or national contexts to implement skills and tools that promote well-being.</i></p>	<p><b>Direct Measures:</b></p> <ul style="list-style-type: none"> <li>• Visual representation assignment in EDSP 5350 <i>Differentiated Instruction: Theories and Practice</i></li> <li>• Problem identification and action plan paper assignment in EDSP 5400 <i>Teaching Everyone: Identifying Supports for Educational Access</i></li> <li>• Professional Practitioner Plan/Professional Forum</li> </ul>	<p><i>The data for each learning outcome will be gathered via course assignment rubrics, capstone project rubrics, feedback forms, and surveys.</i></p> <ul style="list-style-type: none"> <li>• <i>Course assignment rubrics will be developed by individual course instructors and vetted during monthly Educational Studies faculty meetings.</i></li> <li>• <i>Capstone rubrics, feedback forms, and alumni surveys will be developed by the faculty leaders in each certificate area</i></li> </ul>

	<b>Indirect Measures:</b> <ul style="list-style-type: none"> <li>• Alumni surveys</li> <li>• Employment tracking</li> </ul>	<i>and vetted during monthly Educational Studies faculty meetings</i> <i>Data will be housed on the SOE assessment dashboard and analyzed annually by the program director and faculty members at SOE Moving Forward Day in October. Program changes recommended by the faculty will be reported to the dean, implemented by the program director, and reevaluated annually.</i>
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#### 4.2 Curriculum Mapping

Courses should contribute to student achievement of the program learning outcomes detailed above. Sequencing should be intentional and complementary, allowing for the development of curricular content at multiple levels and the application and demonstration of student understanding and skills at multiple levels. Accordingly, complete the two curriculum maps below, indicating the course(s) in which each learning outcome is intentionally addressed and at particular levels of intellectual complexity and rigor, using the level indicators\* provided below. ***Depending on the nature of the proposed program, the levels may seem more or less appropriate. Without veering from the spirit of the exercise, you may adapt the levels as deemed appropriate.***

Level I	Level II	Level III
<ul style="list-style-type: none"> <li>▪ <b>Knowledge &amp; Comprehension:</b> Recall data or information; understand the meaning, translation, interpolations, and interpretation of instructions and problems; state a problem in one's own words.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Application:</b> Use a concept in new situations; unprompted use of an abstraction. Application of knowledge in novel situations.</li> <li>▪ <b>Analysis:</b> Separates material or concepts into component parts so organizational structure may be understood. Distinguishes facts from inferences.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Synthesis:</b> Builds a structure or pattern from diverse elements. Put parts together to form a whole, with emphasis on creating a new meaning or structure.</li> <li>▪ <b>Evaluation:</b> Make judgments about the value of ideas or materials.</li> </ul>

**Note:** *When you first complete the curriculum maps, you may see that certain outcomes are not addressed in any developmentally-appropriate sequence, or that a particular outcome might not be addressed substantially enough; you might even see that you have included a course(s) in your curriculum that doesn't substantially contribute to the development of any outcome. You should use the map to alter your program design, course syllabi and course sequencing to best facilitate and support student achievement of the outcomes. The result of that exercise should be a final curriculum map presented below when you submit your proposal to UAAC.*

#### Courses Offered by Home Department of Proposed Major or Minor: for certificate in INCLUSIVE PRACTICE

Major or Minor Student Learning Outcomes	EDSP 5100 (CHALL BEHAVIOR)	EDSP 5200 (MENTAL HEALTH)	EDSP 5280 (COACH PRAC)	EDSP 5290 (COLLAB LEARN)	EDSP 5400 (TCH EVRYONE)	EDSP 5350 (DIFF INST)	DEPT 507	DEPT 508	DEPT 509	DEPT 510	DEPT 511
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<b>Example: Outcome #1</b>	<b>1</b>	<b>1</b>	<b>1, 2</b>	<b>2</b>	<b>2</b>	<b>2</b>		<b>3</b>	<b>3</b>	<b>2</b>	<b>2, 3</b>
<b><u>Analyze professional literature:</u></b> <i>Students will be able to explain how theories and research focusing on positive behavior interventions can be used to raise academic achievement, improve the learning environment, and reduce challenging behaviors.</i>	2	2			2	2					
<b><u>Apply knowledge and practice to solve problems in local educational contexts:</u></b> <i>Students will be able to design system-level support and classroom-level strategies to promote inclusive practices in a specific educational context.</i>	2,3	2	2	2	2,3	2,3					
<b><u>Communicate with stakeholders to effect educational change:</u></b> <i>Students will be able to develop action plans for engaging with educational stakeholders in local or national contexts to implement skills and tools that promote well-being.</i>					2,3	2					