

Saint Louis University
College of Arts and Sciences
Department Annual Report Template

Due May 31 of each year for activities occurring over the previous academic year.

Date:

Department Information

Department:

Academic Programs:

Degrees:

Submitted by

Department Chair:

Part 1: Executive Summary

(1) Department Mission Statement

(2) Major departmental achievements for the past year (brief description only)

Part 2: Strategic goals

Please provide a general description of department/program strategic goals in place for the previous 2 and future 3 years and their alignment with college or university-level academic strategic plans and goals, if relevant. Also, please provide information about progress over the past year on achieving these strategic goals.

Part 3: Exceptional Department Accomplishments

(1) Intellectual Engagement

- Speakers hosted (who? when? event)

- Scholarly events
- Faculty honors
- Awards or Distinctions: (list *major* awards or *distinctive* external recognition earned by the department in the past year)

(2) Teaching

- Exceptional innovation in education
- Exceptional student honors (e.g., Fulbright Awards, other notable scholarships or fellowships, etc.)

(3) Diversity, Equity, Inclusion

- DEI continuing education for faculty and staff (seminars, brown bags events, department book discussions)
- Curriculum redesign (inclusive syllabi, decolonizing curriculum, etc.)
- Evidence of diversity in hiring and retention efforts
- Programs for students (affinity groups for first generation and historically excluded majors)
- Outreach to St. Louis community

(4) Alumni Engagement

- Events
- Communications

(5) Community Engagement

- Events
- Communication to "outside world"

(6) Other news to share

Part 4: Research, Scholarship, and Creative Endeavor

Summarize the work published or completed by your department faculty during the most recent *calendar* year. (For instance, the work published or completed from Jan. 1, 2024 through Dec. 31, 2024.)

(1) Published articles (count). For instance, you'd say here that your faculty, in total, published X number of articles in 2024. We don't need the count broken down by individual faculty members, and we don't need full article citations.

- (2) Published books (count)
- (3) Published book chapters (count)
- (4) Published conference proceedings (count)
- (5) Presentations (e.g., invited lectures/speeches, conference papers/posters) (count)
- (6) Production, performance, and/or exhibition of creative works (count)
- (7) Awards for research and/or creative endeavor (list)
- (8) Patents (count)
- (9) Community engaged research (list)

Part 5: Community Building and Department Culture

- (1) Internal departmental efforts to enhance climate and culture
- (2) Response to university and/or college climate initiatives (e.g. the Belonging Campaign, the Glint Climate Survey, etc.)

Part 6: Plans for next academic year and beyond.

Please indicate departmental plans and goals in the following areas.

(1) Intellectual Engagement

- Speakers hosted (who? when? event)
- Scholarly events
- Creative endeavor

(2) Curriculum Review

- How is the department engaged in course offerings for new core implementation?
- Describe any changes to major(s) in light of how major offerings are impacted by new core and/or changing market demands.

(3) Diversity, Equity, Inclusion

- DEI continuing education for faculty and staff (seminars, brown bags events, department book discussions)

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- Programs for students (affinity groups for first generation and historically excluded majors)
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(4) Alumni Engagement

- Events
- Communications

(5) Community Engagement

- Events
- Communication to "outside world"

(6) Other plans to share